



FLORIDA ATLANTIC UNIVERSITY
FOUNDATION
777 Glades Road,
ADM 295
Boca Raton, FL 33431
Phone# 561-297-2891

Cash Deposit Form

Deliver all cash deposits to the University Cashier, located on the first floor of the Student Services Building.

Form Prepared by:	<input type="text"/>
Phone:	<input type="text"/>
Department:	<input type="text"/>
Campus Address:	<input type="text"/>

Please deposit currency totaling \$ <input type="text"/> into the following:
FAU Foundation Fund # <input type="text"/>
Smart Tag: Tag003075
Account Code: 20130
Deposit # <input type="text"/>
BAG# <input type="text"/>

******* Cashier's Office Instructions: (to deposit cash)**

- **Fill Out the Bank Cash Bag, FAUF Green Deposit Form, FAUF Gold Cash Deposit Form and Bank Deposit Ticket (Obtain in Foundation Office Bldg.10, Rm#295)**
- **Make a copy of the Gold Cash Deposit form and White Deposit Ticket.**
- **Put Cash in Cash Bag along with completed Bank Deposit Slip (both White and Yellow carbon copy) and seal.**
- **Paper Clip the Gold Cash Deposit Form to the Outside of the Cash Bag**
- **Please leave the completed Green Deposit Form, along with the copy of the completed Bank Deposit Slip and Gold Cash Deposit Form at the Foundation Office, Bldg. 10, Room #295.**
- **Drop off the Cash Bag at Cashiers Office in the Student Union Building 1st Floor in the Drop Box**

If you have any questions, please ask before making your cash deposit.